

MINUTES OF THE BOARD OF TRUSTEES OF
STATE INSTITUTIONS OF HIGHER LEARNING

December 17, 1987

BE IT REMEMBERED, That the Board of Trustees of State Institutions of Higher Learning of the State of Mississippi met in regular session in Jackson, Mississippi, on Thursday, December 17, 1987, and pursuant to notice in writing mailed by certified letter with return receipt requested on December 4, 1987, to each and every member of said Board, said date being at least five days prior to this December 17, 1987.

At the above named place there were present the following members to wit: William H. Austin, Jr., Thomas D. Bourdeaux, Frank O. Crosthwait, Jr., Bryce Griffis, Will A. Hickman, Charles C. Jacobs, Jr., William M. Jones, John R. Lovelace, Diane Miller, Denton Rogers, Jr., Sidney L. Rushing, George T. Watson, and Betty A. Williams.

The meeting was called to order by President Betty A. Williams and opened with prayer by Mr. Crosthwait.

Approval of November 18-19, 1987, Minutes

On motion by Mr. Rogers, seconded by Mr. Watson, the Minutes of the November 18 and 19, 1987, meetings were approved.

Report of the Agriculture and Forestry Committee

On motion by Mr. Crosthwait, seconded by Mr. Jones, the following report of the Agriculture and Forestry Committee was approved:

Mississippi State University:

1. Approve the request of the University to retain Springer Engineering to provide professional services for the construction of a demonstration timber bridge by the MCES. The project is a joint effort to demonstrate new technology in this type construction. Funds in the amount of \$75,000.00 are available from the Department of Energy and Transportation.
2. Approve request to construct a Catfish Hatchery Facility at the Delta Branch Experiment Station in Stoneville to be used in its growing Aquaculture research program. The estimated cost for this project is \$152,000.00, and MAFES funding is available through USDA Grant No. 85-CRSR-2-2726.
3. Approve request to construct a Catfish Raceway at the Delta Branch Experiment Station in Stoneville at an estimated cost of \$60,000.00. Funding is available through USDA Grant no. 88-CRSR-2-2726.
4. Approve the request to construct a Catfish Feed Storage Building at the Delta Branch Experiment Station in Stoneville to be used for catfish nutrition research. Funds are available through USDA Grant No. 85-CRSR-2-2726 in the amount of \$22,000.00.
5. Approve granting an easement to Mississippi Valley Gas Company to allow egress and ingress for the purpose of maintaining a gas distribution pipeline across University property.
6. Approve the request of the Mississippi Agricultural and Forestry Experiment

Station to construct a steel equipment shed at the South Mississippi Branch Experiment Station at an estimated cost of \$14,000.00. Funds are available from the Experiment Station budget.

Mississippi University for Women:

1. Approve the bids and authorize sale of the following tract of land: Tract VI - SE 1/4 of NW 1/4 of Section 17 T4N R8W, 39.5 acres to the highest bidder, Mr. James C. Busby, in the amount of \$10,425.00. The bid exceeds the average of the fair market price as determined by three appraisers as required by Senate Bill No. 2620, 1984 Regular Session.

University of Mississippi:

1. Authorize the advertising and receipt of bids for an oil, gas, and mineral lease on certain properties located in Stone County, Mississippi, owned by the State of Mississippi for the use and benefit of the University of Mississippi.
2. Approve the request of the University to renew a lease agreement with the Mississippi Department of Wildlife Conservation for University Forestlands within the Red Creek Wildlife Management area. The management area is managed by the Department of Wildlife Conservation for the purpose of improving the health of the wildlife population within the area. The renewal of the lease is for the period of April 27, 1987, through June 30, 1993.
3. Approve the plan of operations as requested by Shell Western E & P, Inc., for a drill site in Section 11, T3S, R9W, George County, Mississippi, located on the University of Mississippi Forest Lands.

Report of the Athletics Committee

On motion by Mr. Jones, seconded by Mr. Hickman, the following report of the Athletics Committee was approved:

Delta State University:

1. Approve recommendations for athletic personnel as submitted by Dr. Kent Wyatt.
2. Approve the appointment of Don A. Skilton as Head Football Coach and Instructor in Physical Education, effective January 1, 1988, with an annual salary of \$43,000.00.
3. Accept the resignation of Jim D. "Red" Parker, Head Football Coach, effective December 10, 1987.

Mississippi State University:

1. Approve recommendations for athletic personnel as submitted by Dr. Donald W. Zacharias.

University of Mississippi:

1. Approve recommendations for athletic personnel as submitted by Dr. R. Gerald Turner.
2. Approve a change in status for Larry A. Slone from Golf Course Director and Instructor in Physical Education to Head Men's and Women's Golf Coach and Instructor in Physical Education, effective December 18, 1987, with a change in salary from \$18,900.00 to \$30,858.00.

University of Southern Mississippi:

1. Reaffirm the telephone poll of December 7, 1987, accepting the resignation of James E. Carmody, Head Football Coach, effective December 3, 1987.

Report of the Buildings Committee

On motion by Mr. Watson, seconded by Mr. Jones, the following report of the Buildings Committee was approved:

Alcorn State University:

1. Approve the Easement Agreement permitting the City of Natchez to construct, maintain, and inspect a gravity sewer system across the nursing school property in Natchez.

Delta State University:

1. Approve and request approval of the Bureau of Building, Grounds, and Real Property Management for an emergency request for \$80,000.00 to replace mechanical equipment which has failed and is beyond reasonable repair.

Jackson State University:

1. Approve the preliminary design documents and request the Bureau of Building, Grounds, and Real Property Management approval and authorization to proceed with design development for Mechanical Renovations - Alexander Center, GS 103-103. Funds are available in the project budget in the amount of \$350,000.00.

Mississippi State University:

1. Approve the final plans and specifications for construction of a sanitary sewer that would connect the State Superette, a privately owned business located on private property, to University sewage mains and approve VanLandingham Lumber Company to perform this construction. University funds will not be involved in this project.
2. Approve the schematic documents for Chilled Water-Loop System, MDET Grant No. EEA878215 and authorize proceeding with the design development drawings. Funds in the amount of \$665,385.00 are available from the Mississippi Department of Energy and Transportation and University sources.
3. Approve the appointment of Foil, Wyatt, McKewen Architects to provide professional services for Animal Resources Facilities Improvements. Funds in the amount of \$479,315.00 are available from National Institutes of Health and University sources.
4. Approve Change Order No. 4, Addition to Alumni House, which adds \$2,728.00 to the contract of Sam Oswalt and Son, Inc. This change order will install custom color windows and doors and make three electrical changes. Contingency funds are available to pay for this change order.
5. Approve and request approval of the Bureau of Building, Grounds, and Real Property Management for the Replacement of Damaged Finishes in the amount of \$4,800.00. The damage was caused during a rainstorm on November 16, 1987.

Mississippi University for Women:

1. Approve a lease agreement with Leo Fong and Associates of Columbus Studio for Shattuck Hall to be used as a film production operation. It will produce films to be used in the educational program or curriculum at the University as well as films for profit. The lease amount should be \$1.00 per year plus 5 percent of net profit on each film for a term of two years. Lessee shall provide all expenses associated with custodial services, trash disposal, and utilities.

Mississippi Valley State University:

1. Approve a contract with the State Highway Department for the resurfacing of the track of Magnolia Stadium. Funds are available in the amount of \$9,844.99 from private sources.
2. Approve the bids and authorize award of contract to the low bidder, Brown Sheet Metal of Greenville, Mississippi, in the amount of \$19,645.00 for repairs to the roof on Faculty Housing.

University of Mississippi:

1. Approve the request of the University to create an Educational Building Corporation.
2. Approve the final plans for the installation of a golf cart path system and associated drainage on the existing golf course. Materials and labor for this project are being donated by private sources.
3. Approve the plans and authorize advertising and receipt of bids for a warehouse shop building for the University Housing Department. Funds in the amount of \$98,000.00 are available from University sources.
4. Approve the contract documents for Vaught-Hemingway Stadium Renovation and authorize advertising and receipt of bids. Funds are available from private donations to the Drive for Athletics.
5. Approve the design development documents for the Powers Hall Renovation and authorize proceeding with contract documents. Funds for this project are available from University sources.

University of Mississippi Medical Center:

1. Approve request to initiate a project to replace an air conditioning unit in the Clinical Laboratory area and to retain Walters and Busby to provide professional services. Firms considered in priority were:
 1. Walters and Busby
 2. Deas, Eldridge and Associates
 3. Perry Atherton and Associates

On motion by Mr. Watson, seconded by Mr. Jones, the following was approved with Mr. Bourdeaux abstaining:

2. Approve the request to initiate a project to remove asbestos from the Clinical Lab Department and retain the firm of Environmental Protection Systems, Inc., to provide professional services. Funds are available in the amount of \$15,000.00 from the Medical Center.

On motion by Mr. Watson, seconded by Mr. Jones, the following was approved:

3. Approve the appointment of Craig, Simmons and Singleton to provide

professional services for renovation/alterations for Nuclear Medicine and Ultra Sound Department of Radiology. Funds are available from the Medical Center in the amount of \$175,000.00.

4. Approve Change Order No. 1, Renovation of Respiratory Therapy, Doppler Lab, and Staff Development. This change order provides for covering existing ceramic tile wall finish and new ceiling in Labs 15 and 16, for a total addition of \$1,800.00 to the contract sum. The University Medical Center will provide funds for this change.

On motion by Mr. Watson, seconded by Mr. Jones, the following was approved with Mr. Bourdeaux abstaining:

5. Approve the request of the University to retain the services of a professional firm, listed in order of priority, to prepare bid documents for Asbestos Removal - Women's Residence, University Medical Center:
 - a. Environmental Protection Systems
 - b. Lynton B. Cooper and Associates

The total cost for this project is \$88,000.00. The University Medical Center will provide funds for this project.

On motion by Mr. Watson, seconded by Mr. Jones, the following was approved:

6. Approve the request of the University to retain the services of an architectural firm, listed in order of priority, to prepare bid documents for the construction of the basement level of the Learning Resource Center:
 - a. Cooke-Douglass-Farr, Ltd.
 - b. Craig, Simmons, Singleton, Architects
 - c. Barlow and Plunkett

The total cost for this project is \$1,500,000.00. The University Medical Center will provide funds for the project.

7. Approve Change Order Nos. 2 and 3, 1986 Patient Care Renovations. Change Order No. 2 will add \$243.00 to the project and involves removing walls in bathroom number 232 so that a tub can be installed and straightening an existing wall in nurses station number 245 to conceal electrical conduit and junction boxes. Change Order No. 3 provides for the reinsulation of piping serving the fan coil units in rooms 201-218, 240-241, 244, 246, and 247, and will add \$7,871.00 to the contract sum and 30 days to the contract time.
8. Approve Change Order No. 3, Computer Cabling System, which adds \$9,564.26 and 34 calendar days to the contract. This change will add computer outlets, duplex receptacles, and relocate outlets. The University Medical Center will provide funds for this change order.

University of Southern Mississippi:

1. Approve the request of the University to contract with S.M. Educational Building Corporation for construction of the Sigma Phi Epsilon Fraternity House in an amount not to exceed \$350,000.00. The University will in turn lease the house to sigma Phi Epsilon House Corporation. Rental and fees from the fraternity will repay the loan.
2. Approve the Schematic Design Documents and request approval of the Bureau of Building, Grounds, and Real Property Management and authorization to proceed

with the design development phase for the 1987 Roofing Program - Gulf Park Campus, GS 108-112. Funds for this project are available from the Bureau of Building, Grounds, and Real Property Management in the amount of \$398,000.00.

3. Approve the contract documents and authorize advertising and receipt of bids for the Energy Conservation Measures for Scott, Bond, and Vann Halls and Energy Conservation Measures for McLemore, Southern, Student Services, and Administration Buildings. Funds are available in the project budget from the University and the Mississippi Department of Energy and Transportation.
4. Approve the bids and authorize award of contract to the low bidders, McKay Mechanical Contractors of Jackson, Mississippi, in the amount of \$234,400.00 for the Energy Conservation Measures for Elam Arms and Climatic Control Engineers and Contractors of Newton, Mississippi, in the amount of \$331,806.00 for the Energy Conservation Measures for Marsh Hall and Performing Arts Center. Funds are available from the University and the Mississippi Department of Energy and Transportation.

All Institutions:

1. Approve recommending that the Legislature give permission to issue bonds to finance repair and renovation projects on the campuses of Institutions of Higher Learning in an amount equal to \$50,000,000.00. At its July 16, 1987, meeting, the Board approved a special request of \$50,000,000.00 for repair and renovation to emphasize and dramatize the importance of this need.

On Wednesday, December 16, 1987, the Committee voted on motion by Mr. Jacobs, seconded by Mr. Hickman, to table the following until the January 21, 1988, meeting:

FOR DISCUSSION ONLY

2. Discuss the following as a procedure to be used in the selection of professionals:
 - I. The Board of Trustees of State Institutions of Higher Learning approves request to initiate a project, project budget, and source of funding.
 - II. A campus selection committee is named by the institutional executive officer.
 - III. The project is announced and proposals are received from interested firms.
 - IV. Selection committee screens proposals to a minimum of three firms and conducts interviews.
 - V. Committee recommends selection to institutional executive officer.
 - VI. Executive officer submits top three candidates in priority order for Board action.
 - VII. The Board of Trustees of State Institutions of Higher Learning approves employment of project professional.

Nothing in this procedure is to conflict with or take precedence over the existing Board policy.

The Presidents' Council has requested that the requirement of this procedure be waived for all projects less than \$1,000,000.00.

Report of the Finance Committee

On motion by Mr. Rushing, seconded by Mr. Watson, the following report of the Finance Committee was approved:

Delta State University:

1. Approve a revision in the 1987-88 budget transferring \$100,000 of Special Session Library Funds from Capital Outlay - Other than Equipment to Contractual Services.

Mississippi University for Women:

1. Approve request for a 5.6% increase in charges for living expenses for the 1988 summer session as follows:

	Current Charges 1987	Proposed Charges 1988	Increase	Percent Increase
Room	\$328	\$346	\$18	5.6
Board	381	403	22	5.6

Justification for these increases is that there will be 74 days in 1988 as there were in 1987, and room and food expenses were increased 5.9% for the 1987-88 academic year when compared to 1986-87.

University of Southern Mississippi:

1. Approve request that the University be given permission to assess each student enrolled in Library Science 405/505 Cataloging and Classification a fee of \$15.00 to defer the cost of materials used in this course.

All Institutions:

1. Approve the submission of the report titled Risk Management Study for the Board of Trustees of State Institutions of Higher Learning, Property Section, prepared by Walston & Associates. This report complies with the requirement of the 1987 Legislature that a report on the study of the feasibility of establishing and implementing a plan of self-insurance for the payment of damages and losses to property be submitted to the State Fiscal Management Board no later than January 1, 1988.
2. Authorize Dr. W. R. Cleere to sign all documents pertaining to the establishment of a self-insured workers' compensation program for the Institutions of Higher Learning.

Executive Office:

1. Approve monthly expenditures as submitted by Dr. W. R. Cleere.
2. Approve expenditures for the Graduate and Professional Degree Scholarship Program.

Report of the Legal Committee

On motion by Mr. Jacobs, seconded by Dr. Lovelace, the following report of the Legal Committee was approved:

Legal Reports:

1. Approve report "Approvals for Payments to be Made to Private Legal Counsel by Institutions."
2. Review report of current litigation.
3. Hear activity report from the Office of the Attorney General, Universities Division.

University of Mississippi:

1. Authorize the Chairman of the Legal Committee to approve the employment of a legal firm to assist in the necessary legal transactions involved in the incorporation and in the issuance of the proposed Educational Building Corporation bonds.

Report of the Medical Affairs Committee

On motion by Dr. Lovelace, seconded by Mr. Hickman, the following report of the Medical Affairs Committee was approved:

University of Mississippi Medical Center:

1. Approve personnel recommendations as submitted by Dr. R. Gerald Turner.
2. Approve requests for foreign travel for Dr. Bobby J. Heath, Dr. Durisala Desaiiah, Dr. Michael Boland, and Dr. Seshadri Raju.

Executive Office:

1. Hear staff report on the State Medical and Dental Education Loan Program.
2. Direct the professional staff to work with the Office of the Attorney General to review the language in the State Medical and Dental Education Loan Program contracts and rules and regulations. A report is to be made to the Board at its January 21, 1988, meeting.

Report of the Research Committee

On motion by Mrs. Miller, seconded by Mr. Watson, the following report of the Research Committee was approved:

Gulf Coast Research Laboratory:

1. Approve foreign travel for Dr. Richard W. Heard, Dr. R. D. Ellender, Dr. Robin M. Overstreet, Dr. William E. Hawkins, Dr. Jeffrey Lotz, Dr. Julia S. Lytle, Dr. Thomas F. Lytle, Dr. Thomas D. McIlwain, Ms. Kathy A. Beaugez, Mr. Kenneth Stuck, and Mr. John Ogle.

Mississippi Research and Development Center:

1. Approve changes in staffing plan as submitted by Dr. Jim W. Meredith.
2. Approve the following contract:

88-37E, University of Southern Mississippi, \$30,000.00

Report of the Instruction, Administration, and Policy Committee

On motion by Mr. Griffis, seconded by Mr. Jones, the following report of the Instruction,

Administration, and Policy Committee was approved:

Alcorn State University:

1. Approve personnel recommendations as submitted by Dr. Walter Washington.

Delta State University:

1. Approve personnel recommendations as submitted by Dr. Kent Wyatt.

Jackson State University:

1. Approve personnel recommendations as submitted by Dr. James A. Hefner.
2. Approve a leave of absence with pay for Tommie H. Stewart.
3. Approve a change in status for Frank S. Black from Vice President for Academic Affairs and Professor of Education to Professor of Education, Department of Administration, Curriculum and Instruction and Media, effective January 11, 1988, with a change in salary from \$55,900.00 to \$43,000.00.
4. Approve a change in status for Everette L. Witherspoon from Executive Vice President and Professor of Education to Executive Vice President, Professor of Education, and Acting Vice President for Academic Affairs, effective January 6, 1988, with a change in salary from \$58,456.00 to \$60,456.00.
5. Approve requests for foreign travel for Robert Mack, Leslie B. McLemore, and Shelton Swanier.
6. Approve Memorandum of Understanding between Jackson State University and Mississippi State University concerning expanded graduate degree offerings at the Vicksburg Graduate Engineering Off-Campus Degree-Granting Center.

Mississippi State University:

1. Approve personnel recommendations as submitted by Dr. Donald W. Zacharias.
2. Approve requests for foreign travel for Mr. William Balcerzak, Dr. Ronald A. Brown, Dr. John R. Darling, Ms. Donna J. Fornshell, Dr. Jerome A. Jackson, Dr. Gordon E. Jones, Mr. Daniel E. Kramer, Dr. Jeffrey V. Krans, Dean John M. McRae, Ms. Roblyn McTernan, Dr. Richard Marshall, Dr. James G. Miller, Dr. John H. Peterson, Dr. Ralph E. powe, Dr. George L. Verrall, Mr. Joe Webb, Dr. Jack H. white, Jr., Mr. Randle E. Furr, Jr., Dr. Mariano Lopez, and Dr. Charles U. Pittman, Jr.
3. Approve a change in status for Dr. Willie L. McDaniel, Jr., from Dean of the College of Engineering to Associate Vice President for Academic Affairs, effective January 1, 1988, with no change in salary.
4. Approve a change in status for Dr. William E. McHenry from Associate Professor of Chemistry to Assistant Dean of the Graduate School, effective January 1, 1988, with a change in salary from \$37,615.00 to \$45,000.00.
5. Approve Memorandum of Understanding between Mississippi State University and Jackson State University concerning expanded graduate degree offerings at the Vicksburg Graduate Engineering Off-Campus Degree-Granting Center.

Mississippi University for Women:

1. Approve personnel recommendations as submitted by Dr. James W. Strobel.

2. Approve sabbatical leave for William S. Parker.
3. Approve request for foreign travel for Dr. Joseph A. Portera.

Mississippi Valley State University:

1. Approve personnel recommendations as submitted by Dr. Joe L. Boyer.

University of Mississippi:

1. Approve personnel recommendations as submitted by Dr. R. Gerald Turner.
2. Approve request that Dr. Frances B. Maxey be accorded the distinction of being named Assistant Professor Emerita of Secondary Education effective with her retirement on December 31, 1987.
3. Approve request that Dr. Louis E. Dollarhide be accorded the distinction of being named Professor of Emeritus of English effective with his retirement on December 31, 1987.
4. Approve requests for foreign travel for Dr. Kenneth O. McGraw, Dr. Larry A. Walker, Dr. Kenneth D. Gibson, Dr. K. P. George, and Dr. Erwin Neumaier.

University of Southern Mississippi:

1. Approve personnel recommendations as submitted by Dr. Aubrey K. Lucas.
2. Approve requests for foreign travel for Jerri Laube Morgan, W. Charles Sawyer, and David L. Wertz.
3. Approve request for approval for the Victory Assembly of God Church in Hattiesburg to use the Reed Green Coliseum during April 1988 provided there are no conflicts with University functions.

Executive Office:

1. Approve personnel recommendations as submitted by Dr. W. R. Cleere.
2. Approve the concept of a risk management section in the Executive Office. The section will be composed of a professional risk manager and secretary, and funding for the section will be by assessment of the universities.

On motion by Mr. Griffis, seconded by Mr. Jones, the following was approved with Mrs. Miller expressing concern over the number of lay persons to be appointed to the Task Force as compared to the number of classroom teachers to be appointed:

Task Force on the Teaching Profession:

1. Approve the constituencies to be represented on the Task Force on the Teaching Profession (see attachment).

On motion by Mr. Griffis, seconded by Mr. Jones, the following was approved:

Assessment of General Education:

1. Direct the professional staff to report on the assessment of general education.

March 1988 Board Meeting:

1. The March 1988 Board meeting will be held on March 24, 1988, rather than March 17, 1988.

Expression of Appreciation:

1. The Board expressed appreciation to Mr. William M. Jones for planning the Christmas party given by the Board on Wednesday evening, December 16, 1987. The Board entertained institutional personnel, members of the Board staff, and spouses at the Colonial Country Club.

With no further business, adjournment was ordered.

Executive Secretary

Approved:

President

STATE BOARD OF EDUCATION/BOARD OF TRUSTEES OF STATE
INSTITUTIONS OF HIGHER LEARNING TASK FORCE
ON THE TEACHING PROFESSION

<u>Group</u>	<u>Number of Representatives</u>
<u>Teachers</u>	
--Mississippi Association of Educators	1
--Mississippi American Federation of Teachers	1
--Mississippi Professional Educators	1
--Mississippi Teachers-of-the-Year	4
<u>Elementary & Secondary Administrators</u>	
--Mississippi Association of School Superintendents	1
--Mississippi Association of Elementary School Principals	1
--Mississippi Association of Secondary School Principals	1
<u>Elementary & Secondary-Related Groups</u>	
--Mississippi School Boards Association	1
--Mississippi Parent-Teachers Association	1
<u>Higher Education Administrators</u>	
--University Presidents	1
--University Chief Academic Officers	1
--Mississippi Association of Colleges of Teacher Education	1
<u>Higher Education-Related Groups</u>	
--Junior College Presidents	1
--Private College Presidents	1
<u>Laypersons</u>	
--Two each from Mississippi's five Congressional districts to be representative of various constituents	10
<u>Chairman</u>	<u>1</u>
	28
<u>IHL Staff Liaison</u>	
<u>SDE Staff Liaison</u>	